

NOTICE

WEST BENGAL STATE COUNCIL OF TECHNICAL EDUCATION

KOLKATA KARIGARI BHAVAN (2nd Floor) 110 S.N. BANERJEE ROAD,KOLKATA-700013

No. 7131-SC(T)E

Dated :

5/2/2010

Sealed tender in printed form as specified are invited for the following works from eligible tenderers as per particulars below & will be received by the Secretary of West Bengal State Council of Technical Education ,Karigari Bhavan (2nd Floor) 110 S.N. Banerjee Road Kolkata 700013 in the Office on the date & up to the time specified herein & will be opened on the same day (except unavoidable circumstances.)

SI No.	Name of Work with estimated cost put to tender.	Earnest Money(Rs)	Cost of tender paper (Rs)	Eligibility of Contractor	Time allowed to complete the work
1	Refurbishing receiving centre & Preservation of Examination Documents rooms at top floor of Karigori Bhavan	2% of the value of total job	1,000.00	70 % of the value of any civil work	3 months

Interested parties may submit their tender within 19/02/2010 enclosing the certificates of completion of similar work as above along with the copy of Certificates of Payment , Trade Licence,P Tax challan, PAN ,VAT ,Audited Balance Sheet of the firm.

LAST DATE OF PURCHASE OF TENDER DOCUMENT : 17/02/2010

DATE OF SUBMISSION OF TENDER : 19/02/2010

GENERAL CONDITIONS

1 Opening of Tenders :

Tender papers shall be issued as per Notice published & received up to 3.30 PM on 19/02/2010 and opened immediately afterwards in the presence of willing tenderers or their representatives.

2 Cost of Tender Papers :

Tender documents are priced at as per Annexure/NIT (non-refundable) per set payable in the form of Bank Draft in favour "West Bengal State Council Of Technical Education"

3 Validity :

The tender should be valid for 90 (ninety) days from the date of opening of the tender.

4 Other Terms :

- (a) If the day for receipt of tender and opening thereof suddenly happens to be holiday/closed day, etc., the next day would automatically be the scheduled day for the same.
- (b) Tender papers would not be issued against money order sent by post.
- (C) Tender papers are not transferable. Only those who are issued tender paper can participate in this tender.
- (d) Valid Income Tax Clearance Certificate (ITCC) and Sales Tax Clearance certificate shall be attached with the tender along with EMD & other credentials showing experience, resourcefulness & financial solvency of the tenderer.
- (e) The Authority is not bound to accept the lowest tender & may accept any tender & may reject any or all tenders without showing any reason.
- (C) Tender papers are not transferable. Only those who are issued tender paper can participate in this tender.
- (d) Valid Income Tax Clearance Certificate (ITCC) and Sales Tax Clearance certificate shall be attached with the tender along with EMD & other credentials showing experience, resourcefulness & financial solvency of the tenderer.
- (e) The Authority is not bound to accept the lowest tender & may accept any tender & may reject any or all tenders without showing any reason.

SPECIAL CONDITIONS OF CONTRACT

- 1 Tenderer should thoroughly inspect the site before quoting the rates.
- 2 All necessary arrangement for construction, power & water will have to be arranged by the tenderer. However the Authority will extend help in such arrangements.
- 3 Income Tax & Sales Tax as per law & as applicable will be deducted at source from each bill.
- 4 Tenderer should submit their VAT.
- 5 All the materials procured by the contractor must conform to the specification as laid down by PWD and as per instruction of Engineer In- charge.
- 6 All materials required for construction will have to be arranged by the tenderer.
- 7 Rates quoted should be firm till the completion of the work & no escalation on any account is admissible. The rates shall be inclusive of all materials, labours, scaffolding arrangements, taxes, duties, royalties, transportation & any other incidental charges as may be required to execute the work as per specifications completes.

- 8 Work is to be completed in all respect within 3(three) months as per Annexure/NIT from the date of issue of Work Order.
- 9 Defect liability period is 6 months from the date of handing over. The tenderer must liquidate the defects immediately as pointed out from time to time and obtain No Defect Certificate.
- 10 No claim on any account whatsoever shall be entertained.
- 11 The Quantities indicated in the Bill Of Quantities are tentative. Contractors shall be paid as per actual quantity executed and measured.
- 12 All the works shall be carried out as per PWD specifications, and direction of Engineer In-charge/Representative of the Authority.
- 13 Security Deposit :
 - (a) The tenderer shall deposit Earnest Money amounting to as per Annexure/Notice along with the offer in the form of Bank Draft/Pay order in favour of West Bengal State Council Of Technical Education " on any sheduled Bank in Kolkata. Offer if submitted without EMD shall be rejected.
 - (b) The earnest money shall be refunded to the unsuccessful tenderer, on receipt of their application, addressed to the Secretary.
- 14 Total Security Deposit equivalent to 5 % (five percent) of the Order Value shall be retained within the total period of the contract.
- 15 Security Deposit shall be refunded after 6 months from the date of termination/fulfillment of the contract on certification of any defect liability or any pending wages bill.
- 16 If the progress of the work is hampered due to reason not attributable to the contractor, no claim for idle labour will be entertained but the contractor may be granted reasonable extension of time.
- 17 Tenderer must sign at the bottom of each page of the tender form,schedule of work,terms & conditions & tender documents & under the rate quoted by him, in token of acceptance, otherwise the tender will be cancelled.
- 18 In case the contractor become insolvent or go into liquidation or assign the contract full or any part thereof or abandon the contract or failed to execute the work as per agreed plan or persistently disregard the instruction, then, in any of the said cases,secretary, West Bengal State Council Of Technical Education may serve the contractor with a Seven days notice in writing to that effect and if the contractor does not within seven days proceed to make good his default in so far as the same is capable of being make good to the satisfaction, then the Secretary shall be entitled to rescind/terminate the contract & the contractor shall have no claim for any loss sustained by him whatsoever.
- 20 Mode of Payment :-
 - (i) 20% of the contract amount may be given to the contractor as mobilisation advance & that amount will be adjusted from subsequent running bill as well as final bill.
 - (ii) Maximum 3 Nos running bill will be entertained & payment will be made within 10 days after submission of bill.

(iii) Final bill will be given after deducting S.T, I.T., & Security deposit.

21 MANNER OF QUOTING RATES:

(i) A tenderer is to quote in figures as well as in words his/her rates at percentages above/ below or at par the rates as shown below. The following is to be inscribed on the 2nd page offender form.

- (a) I/We agree to carry out the work mentioned in the Memorandum at par with the rates shown in the specific priced schedule of probable items with approximate quantities.
- (b) I/We agree to carry out the work mentioned in the Memorandum at% (..... Percent) above the rates shown in the specific priced schedule of probables items with approximate quantities.
- (C) I/We agree to carry out the work mentioned in the Memorandum at% (..... Percent) below the rates shown in the specific priced schedule of probable items with approximate quantities.

TENDER FOR WORKS

I/We hereby tender for the execution for the Governor of the work specified in the under-written memorandum within the time specified in such memorandum at the rates specified therein, and in accordance, in all respects, with the specifications designs, drawings & instuction in written referred to in Rule I thereof & in caluse II of the annexed conditions & with such materials as are provided for, by, & in all other respects in accordance with such conditions so far as applicable.

MEMORANDUM

- (a) If several sub-works are included they should be detailed in a separate list.
 - (a) General description :
 - (b) Estimated cost Rs
 - (c) Earnest-money Rs
 - (d) Security deposit (including earnest-money) ...Rs
 - (e) Percentage, if any, to be deducted from bills Rs.....(Rupees)percent
 - (f) Time allowed for the work from date of written order to commence months

Item No.	Item of works	Unit	Per	RATE TENDERED	
					In Words